



### APPENDIX 3.13: SAMPLE MEMORANDUM OF UNDERSTANDING – DOTs/MPOs/ADDs

Between Fort Knox and the Kentucky Department of Transportation and the  
Lincoln Trail Area Development District/Metropolitan Planning Organization

This Memorandum of Understanding between Fort Knox, the Kentucky Department of Transportation is enacted to establish a mutually beneficial process that will ensure timely and consistent notification and cooperation between the parties on projects, policies, and activities. These parties have a mutual interest in the cooperative evaluation, review, and coordination of state, regional, local plans, programs, and projects in the Counties of Hardin and Meade, the Cities of Elizabethtown, Radcliff, Vine Grove, West Point, Brandenburg, and Muldraugh and on Fort Knox.

Kentucky  
The \_\_\_\_\_ Department of Transportation and the  
Lincoln Trail  
\_\_\_\_\_ Area Development District/MPO agree to:

1. Designate a single point of contact to interact with Fort Knox planners and participate in Fort Knox Implementation Partnership forums.
2. Submit information to Fort Knox on plans, programs, actions, and projects that may affect Fort Knox. This may include, but not be limited to the following:
  - Statewide Transportation Improvement Plans
  - Statewide Transportation Plan
  - Six Year Highway Plans
  - Regional Long-Range Transportation Plans
  - Regional Transportation Improvement Programs
  - Unified Planning Work Program
  - Access Management Plans



- Concept plans for roadway projects
  - Lighting plans for roadway projects
3. Submit to Fort Knox for review and comment, roadway plans and projects within 5-miles of Fort Knox as defined by the established Fort Knox Compatible Use Implementation Focus Areas.
  4. Consider Army comments as part of local project design or reports.
  5. Include Fort Knox in the distribution of meeting agendas for, but not limited to:
    - Transportation study meetings
    - Meetings, public hearings, and public comment periods related to state and regional transportation plan development
    - MPO Executive Board and MPO Technical Coordinating Committee meetings - Regional Planning Organization board and committee meetings
  6. Seek to install fully shielded luminaries for street lighting applications on new roadways or as part of the scheduled replacement of existing street lighting on roadways in the established Focus Areas, comprising the 5-mile buffer.
  7. Coordinate with Fort Knox military planners on the placement of new roads or projects to enhance the capacity of existing roads in the established Compatible Use Focus Areas and seek to minimize the expenditure of public funds on roadway projects that may induce incompatible growth in the established Compatible Use Buffer Area and compromise Fort Knox's function as a strategic deployment platform.
  8. Modify Metropolitan Planning Organization to include the Kentucky Military Affairs Commissions and integrate Fort Knox requirements into their regional transportation planning.

Fort Knox agrees to:

1. Submit information to transportation representatives on plans, programs, actions, and projects which may affect surface transportation and regional access. These may include, but not be limited to, the following:
  - Installation Master Plan
  - Changes in existing installation use that may change off-post impacts, such as troop movement on surface roads
  - Appropriate data on troop strength and activities for local plans, programs and projects, when feasible
  - Transportation plans
  - Changes to gate access
2. Submit to transportation representatives for review and comment, project notification, policies, plans, reports, studies and similar information on development, infrastructure and environmental activities at Fort Knox.



3. Make information on Compatible Use Implementation Plan recommendations, noise mitigation and encroachment reduction strategies readily available to the public.

This agreement will remain in effect until terminated by any of the parties. Amendments to this memorandum may be made by mutual agreement of all the parties. Review process details and appropriate forms may be developed to facilitate uniform and efficient exchanges of comments.

This understanding will not be construed to obligate the U.S. Army, Kentucky Department  
Lincoln Trail  
of Transportation and the \_\_\_\_\_ Area Development District or MPO to  
violate existing or future laws or regulations.

This agreement is approved by:

\_\_\_\_\_  
Kentucky Department of Transportation

\_\_\_\_\_  
Lincoln Trail Area Development District/Metropolitan Planning Organization

\_\_\_\_\_  
Fort Knox